



# Santa Fe College Rules Manual

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Title: **Motor Vehicle Traffic and Parking Control** **Rule 6.8**

General Authority: FS 1001.64  
Law Implemented: FS 1001.64(24)

Effective Date: May 16, 2018

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Purpose: To establish traffic and parking rules for use of motor vehicles on the campuses, centers, and other property of Santa Fe College.

Definition: The term "motor vehicle" as used herein includes any automobile, truck, bus, motorcycle, motor scooter, moped, or any other motor-propelled vehicle.

## Traffic:

The Santa Fe College Police Department ("SF Police Department") is authorized to enforce all traffic laws on College property. All drivers on the property of the College must comply with any lawful order or direction of a College police officer or other College employee with the authority to direct, control, or regulate traffic.

## Parking:

- A. All drivers on the property of the College must comply with any lawful order or direction of a College police officer or other College employee with the authority to direct, control, or regulate parking. Only authorized vehicles may park in reserved locations.
- B. All parking permits must be visibly displayed in the front windshield or on the dashboard of the permitted vehicle.
- C. If a driver has to leave a vehicle overnight, the driver must notify the SF Police Department. Vehicles left on campus for more than three (3) days without notifying the SF Police Department will be considered abandoned and may be towed and impounded at the owner's expense.
- D. Vehicles in diagonal spaces must be parked in such a way that they do not travel in the traffic lane against the flow of traffic. In other words, vehicles may not "pull through" or back into diagonal spaces.
- E. Vehicles parked in parallel spaces must be parked parallel to the street and must face the direction of the traffic flow. Vehicles are prohibited from parking perpendicular to the curb in areas designated for parallel parking.

- F. Motorcycles, motor scooters, and mopeds must be parked only in spaces designed for such vehicles.
- G. Automobiles, trucks, and buses are prohibited from parking in spaces designated for motorcycles, motor scooters, and mopeds.
- H. Temporary parking permits are issued by the SF Police Department and list an expiration date. Expired parking permits are not considered valid and vehicles displaying expired permits can be cited as if there was no permit displayed.
- I. Parking, stopping, or standing in a designated accessible parking space is allowed with a “disabled” (hereinafter “accessible”) parking permit or license tag only. The SF Police Department may issue a temporary accessible parking permit, as needed. The Florida Department of Highway Safety and Motor Vehicles can provide additional information on obtaining a permanent accessible license tag or parking permit. An accessible license tag, state permit, or SF College temporary accessibility permit grants students, faculty, staff, and visitors the opportunity to park in any accessible or decal-restricted space on campus. This will not be honored in carpool spaces, spaces reserved for specific personnel, service drives, and no parking areas. Qualifying faculty and staff may request a reserved parking space close to their primary workplace.
- J. Parking is prohibited in the following areas:
  - 1. Within ten feet of a fire hydrant or in a fire zone
  - 2. In a loading zone
  - 3. In a driveway
  - 4. In a designated tow-away zone
  - 5. On a sidewalk
  - 6. On a crosswalk
  - 7. On lawns
  - 8. Out of a parking zone
  - 9. In an area obstructing traffic or properly parked vehicles
  - 10. In a moving lane
  - 11. In a space marked "reserved" without the necessary permit or decal attached to vehicle
  - 12. Within an intersection
  - 13. At any place where official College signs or markings prohibit parking
  - 14. Exceeding time limit in limited-time parking spaces
  - 15. Parking, stopping, or standing in an accessible parking space without proper permit
- K. During special events, certain parking lots and roads may be restricted.
- L. The College assumes no responsibility for any damage to motor vehicles or for any loss while a vehicle is driven or parked on College premises.

Fines and Penalties:

- A. Monetary Fees and Fines: A schedule of monetary fines and penalties for parking violations shall be in effect at all campuses and centers of the College in accordance with the Santa Fe College Fees and Fines Schedule, as approved by the District Board of Trustees.
- B. Towing: Any motor vehicle parked in areas where the College has posted tow-away zone signs or constitutes a hazard may be towed at the owner's expense.
- C. Booting: Illegally parked vehicles in prohibited areas or reserved spaces may be booted upon the third parking violation. Boots will be removed when all outstanding parking fines are paid.
- D. Penalties for Failure to Pay Fines: For students, parking fines constitute student financial obligations in accordance with Rule 7.28. Employees may be subject to discipline up to and including termination for failure to comply with parking rules and/or failure to pay parking fines.
- E. Parking Citations: The SF Police Department is authorized to issue parking citations.
- F. Procedure 6.8P provides for procedures for the payment, waiver, and/or contesting of fines. This rule does not create any state, federal, or local right of due process, or any right to contest a parking violation beyond the final step provided in the adopted procedure.

Rule History

May 2018 (410.544)  
January 1998 (410.240)  
September 1995 (410.175)  
July 1994 (410.173)  
December 1991 (410.157)  
August 1974 (410.50)